#### HEAD OFFICE

303 Church Street Private Bag X 44 MOGWADI 0715

Telephone : (015) 501 0243/4
Fax no : (015) 501 0419
E-mail: info@molemole.gov.za



#### MOREBENG BRANCH OFFICE

25 Cnr. Roets&Vivirers Street MOREBENG0810 Telephone:(015) 397 4333 / (015) 397 4327 Fax no :(015) 397 4334

www.molemole.gov.za

ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Modisha Reference:

# 25 February 2013

Molemole municipality is hereby inviting quotations from <u>accredited</u> Microsoft service providers for supply of software licenses as per the specification below:

QTY	DESCRIPTION	SOFTWARE
15	FOR SENIOR MANAGEMENT	MICROSOFT OFFICE 2013 PROFESSIONAL
	USERS	Edition – WITH ORIGINAL SOFTWARE DISC
70	FOR ALL MUNICIPAL USERS	MICROSOFT OFFICE 2013 Home and Business
		Edition-WITH ORIGINAL SOFTWARE DISC

## The following documentation should accompany the quotations:

- a) Company registration certificate
- b) A valid original Tax clearance certificate
- c) Value Added Tax certificate
- d) A valid BBB-EE certificate
- e) A firm delivery date should be stated on the quote
- f) Company profile with traceable references for similar projects

### The following conditions will apply:

- a) The municipality reserves the right to cancel the order if the appointed service provider failed to deliver within thirty (30) days of the delivery date;
- b) Payment of invoices will be made within thirty (30) days from date of receipt;
- c) Late applications and faxed or emailed quotations will not considered;
- d) Prospective Service providers must adhere to all relevant copyright related legislation;
- e) The municipality is not bound to accept the lowest or any Bid.

TECHNICAL ENQUIRIES	Modisha Nkoto
CLOSING DATE AND TIME	14 March 2013, 11H30
PLACE TO SUBMIT PROPOSALS	Mogwadi Municipal Tender Box

Mr. T.D Nkoana Municipal Manager